

**APPLICATION FOR CERTIFICATE OF REGISTRATION (COR)  
UTAH DEPARTMENT OF AGRICULTURE & FOOD  
FISH HEALTH PROGRAM**

**INSTRUCTIONS**

First time applicants: Complete all sections and attach a site description and drawing and/or photos.

**Brokers:** complete sections 1- 3, 7, 12, 14, 15.

Renewal applicants:

**Aquaculture facility applicants:** complete sections 1, 3, 15 *AND* submit annual report with receipts for each sale, transfer, or purchase.

**Brokers:** complete sections 1- 3, 7, 12, 14, 15 *AND* submit annual report.

**Fee fishing applicants:** complete sections 1, 3, 8, 15 *AND* submit annual report.

Renewal applicants with facility alterations during the last year: complete sections 1- 3, 5c, 5e, 6, 8, 9, 10b, 10c, 12, 14, 15

**ADDITIONAL INFORMATION**

1. **First time applicants:** UDAF will contact you and schedule a consulting visit. There is presently no charge for this visit. UDAF will conduct water quality tests, answer questions, and inspect screens. Screens should be installed prior to this visit; otherwise photographs need to be sent to UDAF of installed screens.
2. **First time applicants with new species requests:** UDAF will send a copy and a letter to the Utah Division of Wildlife Resources (UDWR) for species approval and comment on site suitability. Under normal circumstances, the review by UDWR takes two working weeks (R58-17-8-A3). Adequate screens should be installed before a COR will be issued.
3. **All applicants:** If deficiencies exist with the application, UDAF will contact you. When deficiencies are remedied, the COR will then be issued usually within 10 working days. If a COR is not issued, your application fee minus \$5.00 will be refunded with an explanation. After the COR is issued, you may then purchase fish from an approved source. Contact the Fish Health Program office for approved sources. Renewal applicants may continue fee fishing and/or aquaculture operations during the renewal process. **ANNUAL REPORTS are due to UDAF by December 31 each year. A \$25 late fee is assessed after this date.** Report forms are provided by UDAF.
4. **Aquaculture facility applicants:** To initially qualify to sell or move **live trout or cold water fish** from your facility, two negative fish health inspections, four months apart, are required. The fish need to be in the water 6 months prior to the first inspection. The same lot of fish is tested for both inspections. After successful completion of both inspections and issuance of fish health approval, live fish sales may begin. After initially qualifying to sell, one inspection is conducted thereafter annually. All inspections are at the operator's expense. Inspections differ for **warm and cool water fish**, for which only one negative inspection is required before sales are approved. **ANNUAL REPORTS** are to be completed *both* for live aquatic animals purchased or transferred *into* and for live and/or dead aquatic animals sold or transferred *from* your facility. **Receipts** from **each** in-state sale, shipment or transfer of live aquatic animals shall accompany the report. Either receipts from receipt book or a form supplied by UDAF may be used for out-of-state commerce.
5. **Fee fishing applicants:** Applicants are to supply a blank copy of their customer receipt form or an explanation for not using receipts. **ANNUAL REPORTS** are to be completed for live aquatic animals purchased or transferred *into* your facility. Movement of live aquatic animals from fee fishing facilities is unlawful. If UDAF determines that the applicant has no intention to conduct fee fishing, UDAF will notify the applicant and forward the information to UDWR for private pond licensure.

**NOTICES:**

1. If earthen ponds are to be constructed, it is advisable that a soil profile be obtained and checked for clay content. This is important to determine if the pond will hold water. Contact the Natural Resources Conservation Service at (801)524-5051.
2. Discharging water into local public waters near your fish farm is illegal, when fish are in the discharged water.
3. It is the responsibility of the applicant to know and abide by local, state, and federal laws concerning water use, wetlands, habitat protection, wildlife protection, and aquaculture.  
Examples: Utah Division of Water Quality (contact (801)538-6146 if 20,000+ lbs. of fish are to be reared); Utah Division of Water Rights (801)538-7240; U.S. Army Corps of Engineers for wet land issues (801)295-8380.
4. Changes to your plans before the final COR is issued need to be reviewed by UDAF.
5. The Aquaculture and Fish Health Rule (R58-17) licenses all aquaculture, fish brokering, fish processing plants, and fee fishing.

**APPLICATION FOR CERTIFICATE OF REGISTRATION (COR)**  
**UTAH DEPARTMENT OF AGRICULTURE AND FOOD**

**First Time Application** Yes No >Complete all sections  
**Renewal Application** (no changes) >Complete sections 1, 8, 15  
**Renewal Application** (changes) >Complete sections 1-3, 5c, 5e, 6, 8, 9, 10b, 10c, 12, 14, 15  
**Brokers** >Complete sections 1-3, 7, 12, 14, 15

1. APPLICANT NAME AND ADDRESS

2. ADDITIONAL INFORMATION

Home phone \_\_\_\_\_  
 Business phone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_

3. TYPE OF COR (R58-17)

<input type="checkbox"/> Fee Fishing Pond	Annual Fee \$ 50.00	Number of ponds _____
<input type="checkbox"/> Aquaculture Facility and/or Broker	Annual Fee \$150.00	Distance separating ponds _____
<input type="checkbox"/> Aquaculture/Fee Fishing Combination	Annual Fee \$150.00	
<input type="checkbox"/> Late fee (renewal is sent after December 31)	\$ 25.00	

NOTE: a separate application is required for ponds that are more than 1/2 mile apart.

4. LOCATION OF POND OR FACILITY (first time applications only)

**INCLUDE A SITE MAP** (hand drawn or photo)

The following is available from the county recorder in the county where the facility / pond is located.

Township \_\_\_\_\_ County \_\_\_\_\_  
 Range \_\_\_\_\_ Local River Drainage \_\_\_\_\_  
 Section \_\_\_\_\_ UTM Coordinates (if known) \_\_\_\_\_

5. SITE DESCRIPTION

a. Size of pond \_\_\_\_\_ Elevation \_\_\_\_\_ Depth \_\_\_\_\_  
 Type of holding structure \_\_\_\_\_ Size of holding structure \_\_\_\_\_

b. New construction? Yes No Pond on natural stream channel? Yes No

c. Has this pond/site been remodeled or changes made since last COR? Yes No  
 Note: If "yes" please enclose a site drawing showing changes (hand drawn is adequate).

d. Are fish present in pond site? Yes No Are fish present in water source? Yes No  
 If so, what species? \_\_\_\_\_ If so, what species? \_\_\_\_\_

e. Are suitable screens present to prevent fish loss/entry? Water quantity \_\_\_\_\_  
 Inlet Yes No Outlet Yes No Water temperature: Inlet \_\_\_\_\_ Outlet \_\_\_\_\_

6. WATER SOURCE

Renewal applicants: If no changes have occurred to water source since last COR application, please mark this box

Artesian well	Privately owned	Open spring
Pumped well	Public surface	Other
Domestic	Covered spring	Chemicals used Yes No

7. BROKERS

Names/Addresses of *Sellers* \_\_\_\_\_  
 Names/Addresses of *Buyers* \_\_\_\_\_

8. FEE FISHING RECEIPTS (fee fishing applicants only)

For initial and renewal applicants, please attach a blank receipt form used for each sale *or* indicate here why receipts are not used \_\_\_\_\_

Renewal applicants: Enter the number of receipts issued to fishermen from Jan 1 of this year to the present date \_\_\_\_\_

9. WATER DESTINATION (where the water goes after leaving the facility)

Renewal applicants: If no changes have occurred, please mark this box

Public water (name) _____	Subterranean	Irrigation
Other _____	Settling pond used	Yes No

10. a. **FISH SPECIES REQUESTED FOR THE FACILITY** (First time applications only. Include full names of all species (i.e., rainbow trout, etc.)  
Approximate number / pounds and age:

b. **FISH SPECIES AUTHORIZED AT THE FACILITY** (Renewal applications only):

1. Species authorized for the facility \_\_\_\_\_

2. Species present at the facility \_\_\_\_\_

c. **NEW SPECIES REQUESTS** (Renewal applications only):

11. **FLOOD HISTORY OF SITE** (First time applications only) Contact the Utah Division of Water Rights (801) 538-7240 or the U.S. Geological Survey (801) 975-3353.

12. **PROJECT OBJECTIVE**

Live fish sales

Fee fishing

Brokering

Dead fish sales (en masse harvest)

Personal enjoyment

Other \_\_\_\_\_

Live and dead fish sales

Family fishing

13. **CONTACTS** (First time applications only)

In many instances, other agency laws (federal, state, county, city, or municipal) regulate live possession of animals or groups of animals, pond or facility location, water rights, etc. It is the responsibility of the applicant to comply with such laws prior to submitting a COR application. Please indicate below contacts made in support of this application.

Examples: Utah Division of Water Quality (contact if 20,000+ lbs. of fish to be reared) (801)538-6146; Utah Division of Water Rights (801)538-7240; U.S. Army Corps of Engineers (801)295-8380

Contact name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Contact name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Contact name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

14. Enclosed is legal tender in the amount of \$ \_\_\_\_\_

Make check payable to:

**UTAH DEPARTMENT OF AGRICULTURE & FOOD**

Submit application and fee to:

**FISH HEALTH PROGRAM, PO BOX 146500**

**SALT LAKE CITY UT 84114-6500**

Cashing your check or accepting money from you implies neither issuance nor denial of a COR.

15.

**CERTIFICATION**

I hereby state that I have read and will abide by the rules pertaining to the activities applied for and pertinent sections of the Utah Code. I further certify that this application is complete and accurate to the best of my knowledge. I understand any false statement herein may result in denial of this application. I accept all liability resulting from any activity associated with this COR. I agree to all terms and notices pertaining to this COR application.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_